

The World Federation of Acupuncture-Moxibustion Societies

2026 International Academic Symposium on Acupuncture-

Moxibustion (Switzerland)

Guidelines for Manuscript Submission

August 2026

All participants intending to submit manuscripts to *The World Federation of Acupuncture-Moxibustion Societies(WFAS) 2026 International Academic Symposium on Acupuncture-Moxibustion (Switzerland)* are requested to submit **both Chinese and English abstracts no later than May 1, 2026**. The Chinese abstract should not exceed **800 Chinese characters**. Notifications of acceptance will be issued on **June 1, 2026**. Submission of **full-text manuscripts** is encouraged. The deadline for full-text submission is **June 1, 2026**. The full manuscript, including references, should not exceed **3,000 words** and should be limited to **a maximum of five (5) pages**. Authors who are unable to submit the full text are required to clearly indicate this in the submission email.

All submissions should be sent electronically to: academic@wfas.org.cn

The email subject line should read: **2026 Switzerland Academic Conference Paper + Name of First Author**

1. Manuscript Formatting Requirements

1.1 Page Setup

Manuscripts must be prepared using **Microsoft Word**. The page size should be set to **A4**, with **standard margins**. Text should be formatted with **single line spacing**, and all paragraphs should be **fully justified**.

1.2 Fonts and Font Sizes

Chinese text: **SimSun**

English text: **Times New Roman**

Font size requirements are as follows:

Chinese title: **No. 2 font size**

English title: **No. 4 font size**, centered, with the first letter of each word capitalized

Figure captions, table notes, and footnotes: **Small No. 5**

References: **No. 6**

Main text and all other sections: **No. 5**

1.3 Titles (Chinese and English)

Titles should be concise, precise, and accurately reflect the specific content of the manuscript. The Chinese title should not exceed **20 characters**. Uncommon abbreviations, symbols, and nonstandard characters should be avoided.

1.4 Authors and Affiliations

One blank line should be left between the title and the list of authors. Author names should be listed in sequence and separated by commas. Institutional affiliations must be provided in full. When authors are affiliated with different institutions, **superscript Arabic numerals** should be used to indicate the corresponding affiliations.

Example:

Name1¹, Name2², and Name3^{*}

1 Affiliation of the first author, address, country

2 Affiliation of the second author, address, country

* E-mail address of the corresponding author

Author information should be provided as a **footnote at the bottom of the first page**, including brief biographical details of **the first author and the corresponding author**, such as: name, mobile phone number, academic degree, professional title, research interests, and e-mail address. This information must be presented **in both Chinese and English**.

1.5 Chinese Abstract

One blank line should be left between the affiliations and the abstract. The abstract should begin with **【摘要】**.

The abstract must include the following elements: **Objective, Methods, Results, Conclusion**.

For **experimental and clinical studies**, the abstract should explicitly describe:

- Objective
- Methods (including study subjects, grouping, sample size, specific interventions, outcome measures, and assessment methods; animal studies must clearly specify the modeling procedures)
- Results (with key data and statistical values reported)
- Conclusion

For **theoretical analyses, reviews, and other narrative manuscripts**, an indicative abstract should be used to clearly outline the main content of the paper.

1.6 Keywords

Keywords should begin with **【关键词】**. A total of **three to five (3–5) keywords** should be provided and separated by **semicolons ;**.

Chinese keywords should appear immediately below the Chinese abstract.

English keywords must correspond exactly to the Chinese keywords and should be placed below the English abstract.

1.7 English Section

One blank line should be left after the Chinese keywords.

- **Title:** Only the first letter of the first word should be capitalized; all remaining words should be in lowercase.

- **Author names:** Presented in Hanyu Pinyin format, with surnames in uppercase letters and given names capitalized at the first letter. For double-character given names, a hyphen should be used. Multiple authors should be separated by commas.

- **Affiliations:** The same institutional affiliations as in the Chinese section should be used, with identical numbering.

The English abstract should begin with **【ABSTRACT】** and adopt a structured four-part format: **Objective, Methods, Results, Conclusion**. Keywords should begin with **【KEYWORDS】**, be written entirely in lowercase, and separated by **semicolons ;**. If English abbreviations are used in the abstract, the full term must be provided in parentheses at the first occurrence.

1.8 Full Manuscripts

For full-text submissions, authors should follow the formatting requirements of *Chinese Acupuncture and Moxibustion*. The complete manuscript, including references, must not exceed **3,000 words** and **five (5) pages**.

2. Modes of Academic Exchange

2.1 During the symposium, participants may engage in academic exchange through **oral presentations** or **poster presentations**.

2.2 Authors wishing to apply in advance for an oral or poster presentation must clearly indicate the preferred mode of presentation in the submission email and provide the presentation title and a brief personal biography of no more than **100 words**.

2.2.1 Oral Presentations

Presenters are required to prepare **bilingual (Chinese and English) PowerPoint slides**. Each presentation should be **10–15 minutes** in duration.

2.2.2 Poster Presentations

Authors are required to prepare and bring **bilingual (Chinese and English) posters** with adhesive backing. Posters should be displayed according to on-site instructions and removed by the authors at the designated time. Poster dimensions should be **90 cm (width) × 120 cm (height)**. Font size should be selected according to the volume of content and should ensure legibility from a distance of approximately **one meter**. Poster slots are limited and will be allocated on a **first-come, first-served basis**, subject to venue availability.

All academic presentation slides and electronic posters must be submitted to academic@wfas.org.cn no later than **July 15, 2026**.